

Checklist

General

With this list we like to give you an idea of the documents needed for a removal abroad and the things you should arrange before the removal. Requirements can differ per country. Please check carefully what is applicable in your destination country.

- Passport/drivers license (check validity).
- Visa.
- International vaccination certificate (remember to observe the prescribed vaccination period before departure).
- Travel documents/travel insurance.
- De-registration at civic hall and/or foreign police.
- Birth certificate(s).
- Marriage certificate.
- Statement from your G.P. with information about your health (health certificate).
- Other medical files dentist, specialists etc.
- Health & vaccination certificate for your pets.
- Employment contract or letter from your future employer.
- Originals of diplomas, certificates, degrees and accurate translations (also make copies and ship those separate from the originals).
- A statement from the principal of your children's school concerning the grade, results and kind of education.
- Documents dealing with your religion (certificate of baptism etc.).
- Address book.
- Extra passport photos.
- Keys and spare keys.
- _____
- _____
- _____
- _____
- _____

What you must also have in your hand baggage

- Inventory list.
- Shipping details.
- Contact details of destination agent.
- _____
- _____
- _____

Before departure:

- Update and compile address book of family, friends and other contacts as GP, school, bank etc.
- Make a list of who must be notified of your departure.
- Arrange to have gas, water, electricity meters read and shut down after the removal.
- Separate pictures and negatives.
- Make a computer hard disk back up.
- When you take your car make sure it is de-registered locally to avoid paying taxes twice.
- _____
- _____
- _____

Cancel:

- Leases and rentals.
- Maintenance contracts.
- Insurances.
- Membership library.
- Membership clubs.
- Telephone subscription.
- Newspaper subscription.
- Magazine subscription.
- _____
- _____
- _____

Close:

- Bank accounts.
- Savings accounts.
- Automatic payments.
- Power of attorney.
- _____
- _____
- _____

Miscellaneous

- Fill out notification of removal at post office to ensure mail is forwarded to new address.
- _____
- _____
- _____

